

2024 IEEE Life Member Individual Service Award Instructions

1. Description

- a) The Regional **IEEE Life Member Individual Service Award** is presented annually to a Life Member for significant contributions and service in advancing IEEE Regional initiatives, through excellence in sustained leadership after achieving the Life Member status till 31st December of the preceding year.
- b) The Global **IEEE Life Member Individual Service Award** will be given to the outstanding Life Member amongst the current regional awardees.

2. Schedule of Cutoff Dates in 2024

- Nomination Call issued: 1 March.
- Nomination deadline: 15 April
- Regional Committee approval: 30 Apr
- LMC Committee approval: 31 May
- Recipient notified: June.
- Certificate or Plaque delivery: July
- Certificate of Recognition at an Event: To Be Determined by LMC

Cutoff Time at 11:59 PM New York (Eastern) time zone on specified dates.

3. Awards

- a) **Regional Award:** Certificate of Recognition is to be presented during a regional level event, or a Section event.
- b) **Global Award:** Plaque of Recognition to be presented at Life Members Committee (LMC) event. Expenses may be paid to the awardee for travelling to an appropriate event to receive the award.

4. Scope

One Regional award per region and one global award among regional awardees will be granted annually. However, awards may not be granted a given year if no suitable nominations have been submitted.

5. Eligibility

Life Members in a Section with a Life Members Affinity Group (LMAG) are eligible for the award nomination. No Life Member is eligible to receive

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more than one Regional IEEE Life Member Individual Service Award within a two-year period and No Life Member is eligible to receive more than one Global IEEE Life Member Individual Service Award within a three-year period. [Examples: (1) A regional winner of 2021 IEEE Life Member Individual Service Award is not eligible for winning the regional 2022 IEEE Life Member Individual Service Award; (2) A global winner of 2021 IEEE Life Member Individual Service Award is not eligible for winning the global 2022, and 2023 IEEE Life Member Individual Service Awards.]

Regional Jury Members (Regional Awards Committee Chair & Members) are not eligible to be considered for this award. LMC Jury Members (LMC Awards Committee Chair & Members) are not eligible to be considered for this award.

Nominations received after closing date shall be outrightly rejected.

6. Selection Committees

a) Regional Awards Committee

Regional Life Member Individual Service Awards Committee (or regional panel of judges) constituted by the Regional Life Member Coordinator as Chair and three Life Members in the region, will judge the Nominations received and select one Life Member in the region as winner of the Individual Service Award. The Regional Awards Committee shall consider the extraordinary contributions of the Life Member to the LMAG and to the Life Members in that region.

b) Global Award Committee

Life Members Committee (LMC) Awards Committee will select a Global Life Member Individual Service Awardee from amongst the regional award winners of all regions.

7. Presentation

Presentation of the regional award will take place at an IEEE Region or Area meeting or even local IEEE section event, awards ceremony, or any other IEEE event. The specific venue and timing of the presentation will be finalized between the Regional Life Member Coordinators and the award recipients.

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The global award presentation will take place at an LMC event, or possibly at a regional event. The specific venue and timing of the presentation will be finalized between the Life Members Committee and the award recipient.